

1 BOARDS AND COMMISSIONS

2 KENTUCKY BOARD OF LONG TERM CARE ADMINISTRATORS

3 (New Administrative Regulation)

4 201 KAR 6:061. Fees.

5 RELATES TO: KRS 216A.110(1), 216A.130

6 STATUTORY AUTHORITY: KRS 216A.070(3), (4), 216A.110(1), 216A.130

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 216A.070(4) requires the Board to es-
8 tablish a fee for a temporary permit. KRS 216A.080(1) authorizes the Board to promulgate ad-
9 ministrative regulations to establish requirements regarding licensure. KRS 216A.110(1) requires
10 the board to prescribe and collect reasonable fees and charges for processing applications, exam-
11 ination, and issuance of licenses, including renewals. KRS 216A.130 authorizes the board to es-
12 tablish a fee for licensure by reciprocity. This administrative regulation establishes those fees.
13 Further, 2022 Ky Acts Ch. (House Bill 91) provides an exemption in certain circumstances from
14 the fee for issuance or renewal of a license to the spouse of a current member of the Armed
15 Forces of the United States.

16 Section 1. Application Fee.

17 (1) The application fee for board review of the application for licensure shall be \$100.

18 (2) The application fee shall be nonrefundable.

19 Section 2. Initial Licensure Fee.

20 (1) The initial licensure fee shall be \$150 for an applicant for licensure.

21 (2) The fee for licensure by endorsement shall be \$300 for an applicant for licensure.

1 (3) If the applicant successfully completes all requirements for licensure, this fee shall
2 cover licensure for the initial two (2) year period.

3 Section 3. Temporary Permit Fee. The fee for a temporary permit shall be seventy-five (75)
4 dollars.

5 Section 4. Biennial Renewal Fee, Late Renewal Fee, Inactive License Fee, and
6 Reinstatement Fee.

7 (1) The renewal fee shall be \$125.

8 (2) The late renewal fee shall be \$200.

9 (3) The inactive license fee shall be seventy-five (75) dollars.

10 (4) The fee for reactivating an inactive license shall be fifty (50) dollars.

11 (5) The reinstatement fee shall be \$300.

12 Section 5. Duplicate License Fee. The duplicate license fee shall be twenty-five (25) dollars.

13 Section 6. Licensure Verification Fee. The fee for verification of state licensure shall be
14 twenty-five (25) dollars.

15 Section 7. Continuing Education Fees.

16 (1) The application fee for preapproval to present a single continuing education program
17 as described in 201 KAR 6:070, Section 5(1)(a), shall be fifty (50) dollars.

18 (2) The application fee for approval of credit for a single continuing education program
19 not preapproved as described in 201 KAR 6:070, Section 4, shall be twenty-five (25)
20 dollars.

21 Section 8. Spouse of Current Member of the Armed Forces of the United States. For applications
22 received that meet the conditions of KRS 12.357, the spouse of a current member of the Armed
23 Forces of the United States shall not be required to pay the fees required by Sections 1, 2, 3, or

- 1 4(1), of this administrative regulation, for issuance of a temporary or regular license or certifi-
- 2 cate, or shall be issued a refund if the fee was submitted with the application.

201 KAR 06:061

APPROVED BY AGENCY:

A handwritten signature in black ink, appearing to read "D. McKenzie". The signature is fluid and cursive, with a large initial "D" and a stylized "K".

David McKenzie
Chair, Kentucky Board of Licensure for Long-Term Care Administrators

Date: 9/12/2025

PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held on Wednesday, January 21, 2026 at 10:00 a.m., at 500 Mero Street, PPC Conference Room 259SW, Frankfort, Kentucky 40601. Individuals interested in being heard at this hearing shall notify this agency in writing by five workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing was received by that date, the hearing may be cancelled. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through January 31, 2026. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

CONTACT PERSON:

Name: Lilly Jean Coiner

Title: Executive Advisor

Agency: Department of Professional Licensing, Office of Legal Services

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REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

201 KAR 6:061

Contact Person: Lilly Coiner

Phone: (502) 262 - 5065

Email: lilly.coiner@ky.gov

Subject Headings: Fees, Long-Term Care Administrators, Military Affairs

(1) Provide a brief summary of:

(a) What this administrative regulation does: This regulation establishes fees for licensure.

(b) The necessity of this administrative regulation: This regulation is necessary to implement the provisions of KRS 216A.110(1) and allow the Board to create funds from which it operates.

(c) How this administrative regulation conforms to the content of the authorizing statutes: The regulation is in conformity with KRS 216A.070(3) which grants the Board authority to promulgate administrative regulations necessary for the proper enforcement of its duties.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This regulation will help the public in understanding the fees they are to pay for licensure.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation:

(b) The necessity of the amendment to this administrative regulation:

(c) How the amendment conforms to the content of the authorizing statutes:

(d) How the amendment will assist in the effective administration of the statutes:

(3) Does this administrative regulation or amendment implement legislation from the previous five years? No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: Approximately 788 individuals are licensed by the Board.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (4) will have to take to comply with this administrative regulation or amendment: The individuals listed above must pay the appropriate fees.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (4): It will cost each licensee the requisite fee associated with their licensure type.

(c) As a result of compliance, what benefits will accrue to the entities identified in question

(4): The licensees will receive the services of the Board and will be able to practice.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: There will be no cost associated with implementing this administrative regulation as it reinstates a preexisting regulation.

(b) On a continuing basis: There will be no cost associated with implementing this administrative regulation as it reinstates a preexisting regulation.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation or this amendment: The Board's operations are funded by fees paid by licensees.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: An increase in fees or funding will not be necessary to implement this administrative regulation as it is consistent with preexisting regulations.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees: This administrative regulation establishes fees associated with licensure by the Kentucky Board of Licensure for Long-Term Care Administrators.

(10) TIERING: Is tiering applied? Tiering is not applied to this administrative regulation because the administrative regulation applies equally to all licensees.

FISCAL IMPACT STATEMENT

201 KAR 6:061

Contact Person: Lilly Coiner

Phone: (502) 262 - 5065

Email: lilly.coiner@ky.gov

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation. KRS 216A.090; KRS 216A.070(3).

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act: This administrative regulation is not expressly authorized by an act of the General Assembly.

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions: The Kentucky Board of Long-Term Care Administrators.

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

1. Expenditures:

For the first year: None.

For subsequent years: None.

2. Revenues:

For the first year: \$68,780.

For subsequent years: Similar to \$68,780.

3. Cost Savings:

For the first year: None.

For subsequent years: None.

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts): None.

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:

For the first year: None.

For subsequent years: None.

2. Revenues:

For the first year: None.

For subsequent years: None.

3. Cost Savings:

For the first year: None.

For subsequent years: None.

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a): None.

(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:
For the first year: None.
For subsequent years: None.
2. Revenues:
For the first year: None.
For subsequent years: None.
3. Cost Savings:
For the first year: None.
For subsequent years: None.

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a):

(a) Fiscal impact of this administrative regulation: There is no fiscal impact as this regulation reinstates a preexisting regulation.

(b) Methodology and resources used to reach this conclusion: No methodology and resources were necessary to reach this conclusion.

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a “major economic impact”, as defined by KRS 13A.010(13): This administration will not have a “major economic impact” as defined by KRS 13A.010(13).

(b) The methodology and resources used to reach this conclusion: No methodology and resources were necessary to reach this conclusion.